

MAD Artslife Summer 2014 Application

Artslife is a paid summer program for ten (10) high school students intended to help them gain practical work experience in a non-profit art museum setting. Participants will work part-time for seven weeks. Each participant will be expected to report to work Tuesday – Friday from 10:00 am to 4:00 pm. The 2014 program will begin on Tuesday, July 8 and conclude on Friday, August 22. Each participant will be paid a competitive wage. Applications must be received no later than 10:00am on Monday, May 5, 2014.

Eligibility:

- Applicants must be a sophomore or junior in high school when applying.
- Applicants must live and attend high school in the 5 boroughs of New York City.
- Applicants must be able to commit to the entire 7-week program, 4 days a week from July 8 - August 22, 2014.

Instructions for Applicants

All applicants must submit a completed application by 10:00 am, Monday, May 5, 2014.

Applications may be obtained by:

Contacting the Museum by e-mail with the subject line Artslife to teens@madmuseum.org

Downloading the application from our web site at

<http://www.madmuseum.org/learn/teachers/artslife>

Please make sure that your application includes all of the following items:

(1) Application Form: Make sure that all items are completed and signed, and that you include your address, email and phone number for the summer months.

(2) Personal Statement:

Please answer the following questions in a single, type-written page:

- Why you want to work at MAD and what you expect from the experience;
- What you hope to do in the future, your career objectives, and how you hope to achieve them;
- The qualities you possess that promote you as a candidate for this experience

(3) Recommendation Letters (2): One recommendation letter needs to come from a teacher, guidance counselor, or school administrator, The second letter can come from an adult who is neither a relative nor affiliated with the high school of the applicant (i.e. employer, member of clergy, coach, etc.).

NOTE: Typewritten applications are preferred, but legibly handwritten applications will be accepted.

Deadline: All application materials must be postmarked by 10:00 am Monday, May 5, 2014.

(1) Application Form

First Name

Last Name

Are you currently a: (circle one) Sophomore Junior

What high school do you attend?

Address of School:

Contact Information

Email address

Cell Phone

Home phone

Street Address (include apartment number)

City

Zip Code

Parent/Guardian Information

Parent/Guardian Full Name (First & Last name)

Parent/Guardian email address

Parent/Guardian Phone

Parent/Guardian Signature:

I fully support this applicant in his/her participation in the program at the Museum of Arts and Design

Signature _____ Date _____

(2) Personal Statement

Please answer the following questions in 500 words or less:

- Why you want to work at MAD and what you expect from the experience
- What you hope to do in the future, your career objectives, and how you hope to achieve them
- The qualities you possess that promote you as a candidate for this experience

(3) Recommendation Letters

One recommendation letter from a teacher, guidance counselor, school administrator or an adult who is neither a relative nor affiliated with the high school of the applicant (i.e. employer, member of clergy, coach, etc).

Application materials should be placed together in a single envelope and sent to:

Artslife High School Internship Program
Attn: Molly MacFadden, Education Department
Museum of Arts and Design
Education Department
2 Columbus Circle
New York, NY 10019

If you have further questions, please call: 212.299.7771
or send e-mail with the subject line Artslife to: teens@madmuseum.org